U.S. ARMY GARRISON, FRANCONIA

"TEAM OF TEAMS"

COMMANDER'S POLICY

POLICY NUMBER: 2	**DATE:** 1 October 2005
SUBJECT: Safety	

1. **REFERENCE:** AR 385-10, Army Safety Program, dtd 29 Feb 2000.

2. **PURPOSE**: To establish the United States Army Garrison, Franconia's Commander's safety policy.

3. **SCOPE**: This policy applies to all military, US civilians, local nationals, and summer hires assigned or attached to USAG, Franconia, separate Garrisons, tenant military units, and other organizations within the USAG, Franconia footprint.

4. **RESPONSIBILITIES**:

a. All personnel, military and civilian, who have supervisory responsibilities will ensure that his or her subordinates are aware of this policy. Every supervisor and manager is charged with the safety of his or her employees. Every effort must be made to ensure that the safety and well being of all employees are guarded and protected.

b. Every employee, military and civilian, regardless of rank or grade, is responsible for his or her own safety. At no time will any employee put himself or herself or others in any danger or unsafe situation.

c. Every employee must report all unsafe acts or conditions to his or her immediate supervisor.

5. **POLICY**: This command intends to apply safety polices and procedures uniformly.

a. Safety should be viewed as a value, not just a priority. In our day-to-day operations, our priorities change as often as our mission changes. Though not intentional, it is possible that safety may move down the ladder of priorities. However, we cannot afford to push aside the importance of safety. When we consider safety as value rather than a priority, it changes how we view and apply safety.

b. The Secretary of the Army mandated the application of risk management in everything the Army does. We can successfully integrate safety and risk management into every aspect of our mission and operations by considering safety as a value in the same sense as we consider integrity, honor, valor and professionalism. To successfully and efficiently implement the safety program, we must adhere to regulations and procedures. Regulations and procedures are written to guide us, not to hamper any mission. If written guidance is not available, we will develop it. When written guidance is conflicting, we will resolve it with the appropriate agencies/headquarters, and clarify it to standardize interpretation and implementation.

c. I, as the Commander, am the Safety Officer for the USAG, Franconia footprint. My staff and I have safety professionals to advise us. Through these individuals, we will manage, administer, and implement programs to ensure the safety and well being of Soldiers, civilians and family members who work, train, and live in the USAG, Franconia footprint. As commanders, managers and supervisors, you are the safety officers for the units or organizations you represent.

d. The USAG, Franconia safety program is comprised of:

(1) Base support operations to include worksite inspection, construction plan review and review of contracts and contractor activities

(2) Transportation, including vehicle operations, rail operations and air operations

(3) Range operations

(4) Ammunition and explosives, operations and storage

(5) Aviation operations

(6) Industrial and production operations

(7) Accident investigation, reporting and administration

(8) Operations involving the use of ionizing and nonionizing radiation

(9) Tactical and deployment support

(10) Force projection support

(11) Public safety

(12) Family and off-the-job accident prevention

In addition to these, the safety staff is involved in fire prevention, environmental issues (hazardous chemicals and wastes operations) and occupational health (OH). Clearly, there are some overlaps in these areas.

e. Training is an integral element to accident prevention. Regular and periodic training will be conducted as prescribed by laws and regulations and as necessary. Supervisors at all levels will ensure that all employees are trained in accordance with appropriate regulations. Safety orientations must be provided to every new employee or whenever the employee is transferred to a different operation. This must be done before the employee begins actual work.

f. The safety of the workforce and student summer hires shall remain paramount and will not be compromised for any reason. Students will not be employed in hazardous occupations, e.g., those involving operation of heavy machinery equipment.

g. With the limited resources that we have that continue to shrink, we need to work smarter, not just harder. At the unit level, we must ensure that the unit safety officers, safety NCOs and the safety representatives are provided the tools and resources to perform their additional duties. They are the eyes and ears of the commanders. We must give them our full support. As mentioned above with the overlapping of functions, we need not duplicate efforts. This is where teamwork comes into play. The more we communicate, the better we funnel our resources and efforts.

h. People are our most important resource. We must ensure that our most valuable resources are protected from unnecessary risks. Though we put special emphasis on the responsibilities of every commander, Command Sergeant Major, First Sergeant, manager and supervisor with regard to ensuring the employees' safety and well-being, this does not relieve the individual's responsibility for his or her own safety and well-being.

i. All military (officer and enlisted) and civilian employees must be appropriately evaluated on their safety and occupational health duties and responsibilities. Performance standards for military and civilian managers and supervisors will include accident prevention and Occupational Health responsibilities as a rating element.

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j. Safety is a team effort. Each one of us has a responsibility to account for our own safety and the safety of those who work with us. I expect nothing less. I am confident that you will give this your full support and attention.

6. **PROPONENT:** The proponent for this policy memo is the USAG, Franconia Safety Office, 351- 4433.

7. This policy memo supersedes 98th ASG Policy Memo 2, dtd 21 July 2004.

"Team of Teams!"

RUSSEL D. SANTALA
Colonel, AD
Commanding